

**Central Bedfordshire Council
Forward Plan of Key Decisions
1 June 2015 to 31 May 2016**

- 1) During the period from **1 June 2015 to 31 May 2016**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
 - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.

There are exceptions to these criteria which is set out in C2 1.3 in the Council’s Constitution. Specifically, expenditure which is identified in the approved Council revenue and capital budgets are not key decisions.

- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole.
- 3) Whilst the majority of the Executive’s business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 5) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
7 July 2015	25 June 2015
4 August 2015	23 July 2015
6 October 2015	24 September 2015
1 December 2015	19 November 2015
12 January 2016	22 December 2015
9 February 2016	28 January 2016
5 April 2016	24 March 2016

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 June 2015 to 31 May 2016

Key Decisions

Date of Publication: 23 April 2014

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Contact officer (method of comment and closing date)
1.	Proposals to Amalgamate Arlesey Nursery School and Childcare Centre with Gothic Mede Academy and The Lawns Nursery, Biggleswade with Biggleswade Academy Trust -	This report will seek Executive approval to commence consultations and to publish statutory notices on the proposals to amalgamate Arlesey Nursery School and Childcare Centre with Gothic Mede Academy and The Lawns Nursery, Biggleswade with Biggleswade Academy Trust.	7 July 2015	Governing Bodies Parents of children within the school Teachers and other staff Trade unions MP Local Town Councils Ward Councillors If approved, the consultations will follow statutory guidance of the Department for Education and Education Funding Agency.	Open Proposals to amalgamate Arlesey Nursery School and Childcare Centre with Gothic Mede Academy and The Lawns Nursery, Biggleswade with Biggleswade Academy Trust	Comments by 06/06/15 to Contact Officer: Rob Parsons, Head of School Organisation and Capital Planning Email: rob.parsons@centralbedfordshire.gov.uk Tel: 0300 300 5572
2.	Central Bedfordshire Council's 5-Year Plan -	To consider the proposals set out in the Council's 5-Year Plan.	7 July 2015		Open Executive Report Template	Comments by 06/06/15 to Contact Officer: Deb Broadbent-Clarke, Director of Improvement and Corporate Services Email: deb.broadbent-clarke@centralbedfordshire.gov.uk Tel: 0300 300 6651

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3.	The Future of Caddington Hall Older Persons Home -	The Outcome of Consultation and Recommendations for the Future of the Home.	7 July 2015	Residents, relatives, stakeholder groups, general public 12 week public consultation.	Open The Future of Caddington Hall Older Persons Home	Comments by 06/06/15 to Contact Officer: Tim Hoyle, MANOP Head of Service Email: tim.hoyle@centralbedfordshire.gov.uk Tel: 0300 300 6065
4.	Totternhoe Lower School -	To determine the proposed change of category of Totternhoe Lower from Community to Voluntary Controlled School. To determine the statutory proposal of the Governing Body of Totternhoe Community Lower School to close the school on 31 August 2015. To determine the linked statutory proposal of the Diocese of St. Albans to open Totternhoe Voluntary Controlled Lower School on 1 September 2015.	4 August 2015		Open	Comments by 04/07/2015 to Contact Officer: Helen Redding, Assistant Director School Improvement Email: helen.redding@centralbedfordshire.gov.uk Tel: 0300 300 6057

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5.	Highways Contract Award -	To gain authorisation to award the Highways Term Maintenance Plus (TMC+) Contract.	4 August 2015		Part exempt Report	Comments by 03/07/15 to Contact Officer: Jade Taylor, Project Manager Email: jade.taylor@centralbedfordshire.gov.uk Tel: 0300 300 5584
6.	Determination of Proposals to Amalgamate Arlesey Nursery School and Childcare Centre with Gothic Mede Academy and The Lawns Nursery, Biggleswade with Biggleswade Academy Trust -	This report will seek Executive determination of the proposals approved to be subject of consultation by the Council's Executive in June 2015.	6 October 2015	Governing Bodies Parents of children within the school Teachers and other staff Trade unions MP Local Town Councils Ward Councillors As defined in Department for Education and Education Funding Agency statutory guidance.	Open Determination of proposals to amalgamate Arlesey Nursery School and Childcare Centre with Gothic Mede Academy and The Lawns Nursery, Biggleswade with Biggleswade Academy Trust	Comments by 05/09/15 to Contact Officer: Rob Parsons, Head of School Organisation and Capital Planning Email: rob.parsons@centralbedfordshire.gov.uk Tel: 0300 300 5572

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7.	Council Tax Support Scheme (2016/17) -	The purpose of the report is for the Executive to review the Council's Local Council Tax Support Scheme and address the requirement to recommend to Council the approach to Local Council Tax Support for 2016/17.	1 December 2015	Legal, Risk, Finance, Equalities	Open Council Tax Support Scheme (2016/17)	Comments by 01/11/15 to Contact Officer: Gary Muskett, Head of Revenues & Benefits Email: gary.muskett@centralbedfordshire.gov.uk Tel: 0300 300 4097
8.	Central Bedfordshire's Renewal Policy 2015 - 2020 -	To adopt the Council's Renewal Policy 2015 – 2020.	1 December 2015		Open	Comments by 01/11/2015 to Contact Officer Nick Costin, Head of Housing Service Email: nick.costin@centralbedfordshire.gov.uk Tel: 0300 300 5219
NON KEY DECISIONS						
9.	March 2015 – Revenue Budget Monitoring Provisional Outturn Report (Subject to Audit) -	The report sets out the provisional financial outturn position for the General Fund (subject to audit) for 2014/15 as at the end of March 2015	7 July 2015		Open March 2015 – Revenue Budget Monitoring Provisional Outturn Report (Subject to Audit)	Comments by 06/06/15 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.glavin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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10.	March 2015 – Capital Budget Monitoring Provisional Outturn Report (Subject to Audit) -	The report sets out the provisional financial outturn position for the Capital Programme (subject to audit) for 2014/15 as at the end of March 2015.	7 July 2015		Open March 2015 – Capital Budget Monitoring Provisional Outturn Report (Subject to Audit)	Comments by 06/06/15 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
11.	March 2014/15 Housing Revenue Account Budget Monitoring Provisional Outturn Revenue and Capital Report (Subject to Audit) -	The report provides information on the 2014/15 Housing Revenue Account (HRA) provisional outturn revenue and capital position as at March 2015.	7 July 2015		Open March 2014/15 Housing Revenue Account Budget Monitoring Provisional Outturn Revenue and Capital Report (Subject to Audit)	Comments by 06/06/15 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
12.	Budget Strategy and Medium Term Financial Plan (Framework) -	The report proposes the medium term financial planning framework for 2016-17 through 2019-20.	4 August 2015		Open Budget Strategy and Medium Term Financial Plan (Framework)	Comments by 03/07/15 to Contact Officer Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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13.	June 2015 – Quarter 1 Revenue Budget Monitoring Report -	The report sets out the financial position for 2015/16 as at the end of June 2015	4 August 2015		Open June 2015 – Quarter 1 Revenue Budget Monitoring Report	Comments to by 03/07/15 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
14.	June 2015 – Quarter 1 Capital Budget Monitoring Report -	The report provides information on the projected capital outturn for 2015/16 as at June 2015.	4 August 2015		Open June 2015 – Q1 Capital Budget Monitoring Report	Comments by 03/07/15 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
15.	June 2015 - Quarter 1 Housing Revenue Account Budget Monitoring Revenue and Capital Report -	The report provides information on the 2015/16 Housing Revenue Account (HRA) projected outturn revenue and capital position as at June 2015.	4 August 2015		Open June 2015 (Q1) Housing Revenue Account Budget Monitoring Revenue and Capital Report	Comments by 03/07/15 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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16.	Quarter 1 Performance Monitoring Report 2015/16 -	To receive the quarter 1 performance management report.	4 August 2015		Open Report	Comments by 03/07/15 to Contact Officer: Elaine Malarky, Head of Programmes & Performance Management Email: elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517
17.	Fees and Charges 2016 -	The report proposes the revised fees and charges for 2016.	6 October 2015		Open Fees and Charges 2016	Comments by 05/09/2015 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
18.	September 2015 Quarter 2 Revenue Budget Monitoring -	The report sets out the financial position for 2015/16 as at the end of September 2015. It sets out spend to date against the profiled budget and the forecast financial outturn. It excludes the Housing Revenue Account which is subject to a separate report.	1 December 2015		Open September 2015 Q2 Revenue Budget Monitoring	Comments by 01/11/15 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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19.	September 2015 Quarter 2 Capital Budget Monitoring -	The report provides information on the projected capital outturn for 2015/16 as at September 2015. It excludes the Housing Revenue Account which is subject to a separate report.	1 December 2015		Open September 2015 Q2 Capital Budget Monitoring	Comments by 01/11/15 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
20.	September 2015 Quarter 2 Housing Revenue Account Budget Monitoring -	The report provides information on the 2015/16 Housing Revenue Account (HRA) projected outturn revenue and capital position as at September 2015.	1 December 2015		Open September 2015 Q2 Housing Revenue Account Budget Monitoring	Comments by 01/11/15 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
21.	Quarter 2 Performance Monitoring Report 2015/16 -	To receive the quarter 2 performance monitoring report.	1 December 2015		Open Report	Comments by 30/11/2015 to Contact Officer: Elaine Malarky, Head of Programmes & Performance Management Email: elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517

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22.	Treasury Management Strategy -	To approve the Treasury Management strategy for the period beginning 1 April 2016.	12 January 2016		Open Treasury Management Strategy	Comments by 11/12/15 to Contact Officer: Ralph Gould, Head of Financial Control Email: ralph.gould@centralbedfordshire.gov.uk Tel: 0300 300 6779
23.	Draft Budget 2016/17 and Medium Term Financial Plan -	The report proposes the draft Budget for 2016/17 and updates the Medium Term Financial Plan approved by Council in February 2015.	12 January 2016		Open Draft Budget 2016/17 and Medium Term Financial Plan	Comments by 12/12/15 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
24.	Draft Capital Programme 2016/17 to 2019/20 -	The report proposes the Draft Capital Programme (excluding HRA) for the four years from 1 April 2016.	12 January 2016		Open Draft Capital Programme 2016/17 to 2019/20	Comments by 12/12/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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25.	Draft Budget for the Housing Revenue Account (Landlord Service) Business Plan -	The report sets out the financial position of the Housing Revenue Account (HRA) and the Draft Budget for 2016/17.	12 January 2016		Open Draft Budget for the Housing Revenue Account (Landlord Service) Business Plan	Comments by 12/12/2015 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
26.	Budget 2016/17 and Medium Term Financial Plan -	The report proposes the Budget for 2016/17 and updates the Medium Term Financial Plan approved by Council in February 2015.	9 February 2016		Open Budget 2016/17 and Medium Term Financial Plan	Comments by 09/01/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
27.	Capital Programme 2016/17 to 2019/20 -	The report proposes the Capital Programme (excluding HRA) for the four years from 1 April 2016.	9 February 2016		Open Capital Programme 2016/17 to 2019/20	Comments by 08/01/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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28.	Budget for the Housing Revenue Account (Landlord Service) Business Plan -	The report sets out the financial position of the Housing Revenue Account (HRA) and the Budget for 2016/17.	9 February 2016		Open Budget for the Housing Revenue Account (Landlord Service) Business Plan	Comments by 09/01/2016 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
29.	December 2015 Quarter 3 Revenue Budget Monitoring -	The report sets out the financial position for 2015/16 as at the end of December 2015. It sets out spend to date against the profiled budget and the forecast financial outturn. It excludes the Housing Revenue Account which is subject to a separate report.	9 February 2016		Open December 2015 Q3 Revenue Budget Monitoring	Comments by 08/01/16 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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30.	December 2015 Quarter 3 Capital Budget Monitoring -	The report provides information on the projected capital outturn for 2015/16 as at December 2015. It excludes the Housing Revenue Account which is subject to a separate report.	9 February 2016		Open December 2015 Q3 Capital Budget Monitoring	Comments by 08/01/16 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
31.	December 2015 Quarter 3 Housing Revenue Account Budget Monitoring -	The report provides information on the 2015/16 Housing Revenue Account (HRA) projected outturn revenue and capital position as at December 2015.	9 February 2016		Open December 2015 Q3 Housing Revenue Account Budget Monitoring	Comments by 08/01/16 to Contact Officer: Denis Galvin, Head of Financial Performance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

Central Bedfordshire Council Forward Plan of Decisions on Key Issues

For the Municipal Year 2012/13 the Forward Plan will be published on the thirtieth day of each month or, where the thirtieth day is not a working day, the working day immediately proceeding the thirtieth day, or in February 2013 when the plan will be published on the twenty-eighth day:

Date of Publication	Period of Plan
2 April 2015	1 May 2015 – 30 April 2016
22 April 2015	1 June 2015 – 31 May 2016
2 June 2015	1 July 2015 – 30 June 2016
3 July 2015	1 August 2015 – 31 July 2016
31 July 2015	1 September 2015 – 31 August 2016
2 September 2015	1 October 2015 – 30 September 2016
2 October 2015	1 November 2015 – 31 October 2016
30 October 2015	1 December 2015 – 30 November 2016
3 December 2015	1 January 2016 – 31 December 2016
22 December 2015	1 February 2016 – 31 January 2017
1 February 2016	1 March 2016 – 29 February 2017
3 March 2016	1 April 2016 – 31 March 2017